



**Application**

(Information submitted will be held in confidence and used only for purposes of evaluation for occupancy)

Business name: \_\_\_\_\_ Date Established: \_\_\_\_\_

Principal officer(s) and title: \_\_\_\_\_

Telephone ( \_\_\_\_ ) \_\_\_\_\_ Fax ( \_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_ URL: \_\_\_\_\_

Current business address: \_\_\_\_\_

Form of ownership:  Corporation  Partnership  Sole proprietor

Nature of business (brief description of product/service and nature of market. Submit product brochures and company literature, if available): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief background of principal officer(s) (attach resumes): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current status of business (e.g., working on prototype, product in advanced development, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current sales revenue (please indicate dollar volume per month): \_\_\_\_\_

Number of employees (include principal officers): Full time \_\_\_\_\_ Part time \_\_\_\_\_

Projected number of employees within 12 months: \_\_\_\_\_

Type of financing used to operate business to date:

Venture capital firms     Private investors     Personal resources

Other, indicate nature: \_\_\_\_\_

Status of business plan:

Business plan completed (please attach)

Business plan in preparation, to be available by: \_\_\_\_\_

Business plan not started

Do you need help writing a business plan?  Yes     No

Approx. space requirements for office: \_\_\_\_\_ Other (please specify): \_\_\_\_\_

\_\_\_\_\_

Special facility requirements (electrical, ventilation, floor load, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approximate date you desire to occupy space: \_\_\_\_\_

How did you find out about the CIC?

Web site     Newspaper article     Event     Email newsletter

CIC marketing materials     Referral

Submitted by:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Please attach:

1. Business Plan or Summary
2. Company and Product Literature
3. Management Team Biographies

Mail to:

**Chesapeake Innovation Center  
175 Admiral Cochrane Drive  
Annapolis, MD 21401**